

MUNICIPAL HOME RULE
PILOT PROGRAM

City/Town of Follansbee

2017
PROGRESS
REPORT

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Pilot Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on December 1, 2017, by emailing Courtney Shamblin at courtney.d.shamblin@wv.gov, West Virginia Department of Revenue, West Virginia Home Rule Pilot Program, State Capitol Complex, Building 1, Room W-300, Charleston, West Virginia 25305, 304-558-3356.

A. General Information		
Name of Municipality: City of Follansbee		
Certifying Official: David P. Kurcina	Title: City Clerk	
Contact Person: John A. DeStefano, Jr.	Title: City Manager	
Address: PO Box 606		
City, State, Zip: Follansbee, WV 26037		
Telephone Number: 304-527-1330	Fax Number: 304-527-2615	
E-Mail Address: follansbeecitymgr@comcast.net		
2010 Census Population: 2985		
B. Municipal Classification		
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/> Class III <input type="checkbox"/> Class IV		
C. Pilot Program Entry Phase		
<input type="checkbox"/> Phase I (2007 Legislation) <input type="checkbox"/> Phase II (2014 Legislation) <input checked="" type="checkbox"/> Phase III (2015 Legislation)		
D. Attest		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
David P. Kurcina		
DAVID P KURCINA	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

Initiative: N/A
Category of Issues Addressed (check all that apply) <input type="checkbox"/> Organization <input type="checkbox"/> Administration <input type="checkbox"/> Personnel <input type="checkbox"/> Other
Was this non-tax initiative a part of your original plan application <input type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted?
If no, please describe challenges faced in enacting the related ordinance(s)
SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance.
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. Getting information out to the public in a timely fashion and meeting individually with business owners was a huge help.

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must have a separate page.

Initiative: 1% Sales and Use Tax implementation and reduction of certain B&O categories
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> yes or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? December 12, 2016
If no, please describe challenges faced in enacting the related ordinance(s)
<p>REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>We received \$52,830.97 in our first check. This is slightly under what we had budgeted for but I am told by other municipalities that the second check has turned out to be higher in some cases.</p> <p>Our Business and Occupation collections are not completed for the first quarter as our entire computer system and backup drives were corrupted with a nasty virus. We have collected some but not all and are allowing the businesses to pay through the end of November without penalty. We are having to completely reconstruct or utility billing, budgetary and business accounts. Therefore I am not able to completely report on our B&O receipts at this time.</p>
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>We have only received our first installment of the 1% Sales and Use tax. The amount was \$52,830.97. This money will be used for the construction of a new fire house or renovation of the existing one. We have allocated \$50,000 per year for this and \$150,000 for street paving. Any additional will be used for general uses such as parks and recreation – replacing some of our old playground equipment.</p> <p>As a result of our credit to the food businesses and car sales, we had 4 businesses not have to pay any B&O this quarter (and will never pay again). The larger customers have seen a reduction in tax by \$1,000 each or an exemption of the first \$490,196 of sales for the year.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>We did a good job of notifying the public and business owners. This went a long way in not having any opposition to the plan we selected.</p>