

MUNICIPAL HOME RULE
PILOT PROGRAM

City of Grafton

2015
PROGRESS
REPORT

West Virginia State Code 58-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Pilot Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on December 1, 2015 by emailing Debbie Browning at debbie.a.browning@wv.gov, West Virginia Development Office, West Virginia Home Rule Pilot Program, State Capitol Complex, Building 6, Room 553, Charleston, West Virginia 25305-0311, 304-558-2234.

A. General Information		
Name of Municipality: City of Grafton		
Certifying Official: Kevin M. Stead	Title: City Manager	
Contact Person: Kevin M. Stead	Title: City Manager	
Address: 1 West Main Street		
City, State, Zip: Grafton, WV 26354		
Telephone Number: 304-265-1412 Ext. 16	Fax Number: 304-265-0119	
E-Mail Address: cityofgrafton@hotmail.com		
2010 Census Population:		
B. Municipal Classification		
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/> Class III <input type="checkbox"/> Class IV		
C. Pilot Program Entry Phase		
<input type="checkbox"/> Phase I (2007 Legislation) <input type="checkbox"/> Phase II (2014 Legislation) <input checked="" type="checkbox"/> Phase III (2015 Legislation)		
D. Attest		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
 Kevin Stead	 Signature of Certifying Official	11/13/15 Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

Initiative: Grant Authority to Code Enforcement Officials to Issue On the Spot Citations
Category of Issues Addressed (check all that apply) Organization <u>Administration</u> Personnel Other
Was this non-tax initiative a part of your original plan application or a plan amendment? <u>Yes</u>
Has the ordinance(s) needed to implement this initiative been enacted? <u>Yes</u>
If yes, when was the ordinance enacted? <u>October 20, 2015</u>
If no, please describe challenges faced in enacting the related ordinance(s)
SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance. <u>Grafton was not given home rule authority until September 2015. Due to the recent passage of this ordinance, the city has not seen any successes from this initiative. We expect to realize the benefits of this initiative beginning the first quarter of 2016.</u>
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. <u>Grafton was not given home rule authority until September 2015. Due to the recent passage of this ordinance, the city has not seen any successes from this initiative. We expect to realize the lessons learned of this initiative beginning the first quarter of 2016.</u>

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

Initiative: Expanding Police Civil Service Applicant's Maximum Age and Hiring Part Time Police Officers
Category of Issues Addressed (check all that apply) <input type="checkbox"/> Organization <input type="checkbox"/> Administration <input checked="" type="checkbox"/> <u>Personnel</u> <input type="checkbox"/> Other
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> <u>Yes</u> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> <u>Yes</u> <input type="checkbox"/> No
If yes, when was the ordinance enacted? <u>October 20, 2015</u>
If no, please describe challenges faced in enacting the related ordinance(s)

SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance.

Grafton was not given home rule authority until September 2015. The city just recently passed this ordinance to expand the applicant's age and hiring of part time police officers. Due to no current vacancies, the city has not administered any civil service examinations. We expect the possibility of administering a new police civil service examination sometime next year.

LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.

Grafton was not given home rule authority until September 2015. Grafton did not adopt the ordinance until October 20, 2015, therefore it is to premature to determine any possible lessons learned.

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must have a separate page.

Initiative: Authority to Impose a 1% Sales Tax With Reductions in B&O Tax
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> Yes or a plan amendment <input type="checkbox"/> ? <u>Part of the plan</u>
Has the ordinance(s) needed to implement this initiative been enacted? <input type="checkbox"/> Yes <input type="checkbox"/> No. <u>No, the city will be adopting the ordinance after this progress report is submitted</u>
If yes, when was the ordinance enacted?
If no, please describe challenges faced in enacting the related ordinance(s). <u>No challenges, working with the West Virginia State Tax Department before presenting the ordinance to city council. The ordinance has been presented to council. The city has completed the 30 day public comment with no comments submitted and no comments made during the public hearing. The first reading of the ordinance has been completed and now waiting for the second reading and public hearing, which will be held after this report is submitted.</u>
REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance. <u>N/A</u>
SUCSESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance. <u>N/A</u>

LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.

N/A