

MUNICIPAL HOME RULE
PILOT PROGRAM

City of Moundsville

2018
PROGRESS
REPORT

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Pilot Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on December 1, 2015 by emailing Debbie Browning at debbie.a.browning@wv.gov, West Virginia Development Office, West Virginia Home Rule Pilot Program, State Capitol Complex, Building 6, Room 553, Charleston, West Virginia 25305-0311, 304-558-2234.

A. General Information			
Name of Municipality: City of Moundsville, West Virginia			
Certifying Official: Sondra Hewitt	Title: Acting City Manager		
Contact Person: Sondra Hewitt	Title: Acting City Manager		
Address: 800 Sixth Street			
City, State, Zip: Moundsville, WV 26041			
Telephone Number: 304-845-6300	Fax Number: 304-845-7130		
E-Mail Address: shewitt@cityofmoundsville.com			
2010 Census Population: 9998			
B. Municipal Classification			
<input type="checkbox"/> Class I	<input type="checkbox"/> Class II	<input checked="" type="checkbox"/> Class III	<input type="checkbox"/> Class IV
C. Pilot Program Entry Phase			
<input type="checkbox"/> Phase I (2007 Legislation)	<input type="checkbox"/> Phase II (2014 Legislation)	<input checked="" type="checkbox"/> Phase III (2015 Legislation)	
D. Attest			
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.			
<u>SONDRA HEWITT</u>	<u></u>	<u>12/3/18</u>	
Type Name of Certifying Official	Signature of Certifying Official	Date	

Please use this page to report progress on each non-tax related initiative included in your Home Rule Application. Each non-tax related initiative must have a separate page.

Initiative: Consolidation of City Business Licenses
Category of Issues Addressed (check all that apply) <input type="checkbox"/> Organization <input checked="" type="checkbox"/> Administration <input type="checkbox"/> Personnel <input type="checkbox"/> Other
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? October 4, 2016.
If no, please describe challenges faced in enacting the related ordinance(s)
SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this Initiative and any metrics used to track performance. City business licenses are now more uniform, more easily understood by business owners, and easier to administer by office staff.
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue Initiative that would benefit other municipalities. Not applicable.

Please use this page to report progress on each non-tax related initiative included in your Home Rule Application. Each non-tax related initiative must have a separate page.

Initiative: Streamlining collection and lien procedures
Category of Issues Addressed (check all that apply)
<input type="checkbox"/> Organization <input checked="" type="checkbox"/> Administration <input type="checkbox"/> Personnel <input type="checkbox"/> Other
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? June 21, 2016.
If no, please describe challenges faced in enacting the related ordinance(s)
SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance. City collections of delinquent taxes and fees were streamlined and are now collected through municipal court rather than magistrate court, saving filing fees and personnel time. Also, there is a more efficient means to obtain and record liens for delinquencies.
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. None of significance.

Please use this page to report progress on each tax related initiative included in your Home Rule Application. Each tax related initiative must have a separate page.

Initiative: Implementation of Consumer Sales Tax and Reduction of B&O Tax
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? November 15, 2016.
If no, please describe challenges faced in enacting the related ordinance(s)
REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance. Collections pursuant to this ordinance went into effect July 1, 2017. The City has realized revenue to date in the amount of \$2,579,843.69. In return, we reduced B&O tax rates as required. However, the actual B&O tax collections have increased \$890,187.83, and is due to unanticipated and unusual major construction projects within the city by the State of WV, Board of Education, and others, as well as a general increase in retail activity due to the burgeoning oil & gas industry in Marshall County.
SUCSESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance. a) Improvements to 4-Seasons Pool and Installation of Dectron Unit (Climate control) (\$146,381-to date); b) Development of Riverfront Park by installation of campground (\$110,350); c) Purchase of two trucks for the Recreation Dept. (\$14,146); d) Street Paving (\$567,553); e) Demolition (24,697.79); f) Sanitation & Health - Constructed Building to house Garbage trucks for City provided Sanitation Services (\$338,836).