

MUNICIPAL HOME RULE PROGRAM

City of Dunbar

2020
PROGRESS
REPORT


West Virginia
Municipal Home Rule Board
P. O. Box 11360
Charleston, WV 25339-1360
MunicipalHomeRule@wv.gov
304.558.3356

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Home Rule Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on the first business day of December, by emailing to WV Municipal Home Rule Board at MunicipalHomeRule@wv.gov.

A. General Information		
Name of Municipality: City of Dunbar		
Certifying Official: Connie L. Fulknier	Title: Clerk	
Contact Person: Connie L. Fulknier	Title: Clerk	
Address: 210 12th Street		
City, State, Zip: Dunbar, WV 25064		
Telephone Number: 304-766-0218	Fax Number: 604-766-0230	
E-Mail Address: dunbarclerk@gmail.com		
2010 Census Population:		
B. Municipal Classification		
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/> Class III <input type="checkbox"/> Class IV		
C. Attest		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
Connie L. Fulknier		
Type Name of Certifying Official	 Signature of Certifying Official	<u>Nov 30, 2020</u> Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

Initiative: Issuance of on the spot citations for building code violations.
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? April 20, 2015
If no, please describe challenges faced in enacting the related ordinance(s).
<p>SUCSESSES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>Ordinance 725 as enacted amends Section 1729 of the City Code to give the Building Inspector authority to issue on the spot citations for external sanitation and nuisance violations. The City issued over 400 citations for external violations during the reporting period.</p> <p>The City demolished 9 structures that were a nuisance to the community during this reporting period as a result of enforcement action through the on the spot citation inspections of properties and abandoned structures.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>Make sure your citation has a specific compliance date and a mandatory court date for failure to correct by the compliance date on the citation. To ensure timely compliance make sure follow up inspections are conducted as sated on the citation. Keep good records.</p>

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

Initiative: 1% Sales Tax																
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> or N/A <input type="checkbox"/>																
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																
If yes, when was the ordinance enacted? December 15, 2016																
If no, please describe challenges faced in enacting the related ordinance(s).																
<p>REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>The City projected a \$97,600 reduction in B&O Taxes collected and 65% of gross sales would be sales tax eligible. After the first full year of 1% sales tax collection the B&O Tax loss was factored into the Budget. The following is a FY analysis.</p> <table> <tr> <td>FY 2017</td> <td>Sales Tax \$439,317</td> <td>B&O Loss \$43,931</td> <td>Net Gain \$395,434</td> </tr> <tr> <td>FY 2018</td> <td>Sales Tax \$724,927</td> <td>B&O Loss \$72,492</td> <td>Net Gain \$652,434</td> </tr> <tr> <td>FY 2019</td> <td>Sales Tax \$798,279</td> <td>B&O Loss -0-</td> <td>Net Gain \$798,279</td> </tr> <tr> <td>FY 2020</td> <td>Sales Tax \$872,986</td> <td>B&O Loss -0-</td> <td>Net Gain \$872,986</td> </tr> </table>	FY 2017	Sales Tax \$439,317	B&O Loss \$43,931	Net Gain \$395,434	FY 2018	Sales Tax \$724,927	B&O Loss \$72,492	Net Gain \$652,434	FY 2019	Sales Tax \$798,279	B&O Loss -0-	Net Gain \$798,279	FY 2020	Sales Tax \$872,986	B&O Loss -0-	Net Gain \$872,986
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<p>SUCSESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>The City has not made a long-term budget commitment or obligation of these funds. They have been dedicated to one-time capital improvements and replacement of outdated equipment. This has allowed the City to improve and grow existing programs and services.</p>																
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>Be very conservative in obligating these funds. If you are not careful you will bloat your budget and will not realize the full benefit of this revenue stream after a few years. It is a great source of funds for the things that you put off until they become an emergency.</p>																