West Virginia State Code §8-1-5a (m) provides:

"Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance."

The Municipal Home Rule Board has developed this standard format for Pilot Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on December 1, 2016, by emailing Debbie Browning at <a href="mailto:debbie.a.browning@wv.gov">debbie.a.browning@wv.gov</a>, West Virginia Development Office, West Virginia Home Rule Pilot Program, State Capitol Complex, Building 6, Room 553, Charleston, West Virginia 25305-0311, 304-558-2234.

A. General Information	
Name of Municipality: Corporation of	Classon by cod ofference
	Shephirdstorm
Certifying Official: Arthur J. Auxer, III	Title: Mayor
Contact Person: Amy L. Boyd	Title: Town Clerk
Address: P.O. Box 248	
City, State, Zip: Shepherdstown, WV 25443	
Telephone Number: 304-876-2398	Fax Number: 304-876-1473
2010 Census Population: 805	
B. Municipal Classification	
☐ Class I ☐ Class II ☐ Class III	☑ Class IV
C. Pilot Program Entry Phase	/
☐ Phase I (2007 Legislation) ☐ Phase II (20)	14 Legislation) Phase III (2015 Legislation)
D. Attest	
submitted herein and attached hereto is true and	or this municipality and certify that the information accurate and that this report addresses each and Pilot Program Plan Application for this municipality
Type Name of Certifying Official Signature	Certifying Official Date
Arthur J. Auxur Tu  Type Name of Certifying Official  Signature	Wishing Official Date 18-1-14

	mpose a 1% Sa						
	initiative a par					a plan	amendment [
	nance(s) neede			ive been ena	cted?	× Yes	□No
If yes, when	was the ordina	nce enacted?	June 2016	****			
If no, please	describe challe	nges faced in	enacting the	related ordir	nance(s)	······································	
The ordinance	cannot be imple	mented until Ju	ly 1, 2017 per	WV State Co	de		
and, any me	In the space begories realized	, revenue ann	ounis and r	ef narrative evenue cate	highlight gories re	ing rever duced; n	nue amounts ar et revenue gai
N/A							
UCCESSES -	n the space bel	ow. please pro	Nide a brief	narrativo kie			
sed to track	n the space bel etc. realized t performance.	ow, please pro hrough the ir	ovide a brief nplementati	narrative hig on of this re	hlighting evenue in	projects, litiative a	improvements and any metric
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Initiative: Allocate Funding for Marketing and Tourism		
Category of Issues Addressed (check all that apply)		
☐ Organization ☐ Administration	☐ Personnel	× Other
Was this non-tax initiative a part of your original plan app	lication ×Yes or	a plan amendment □?
Has the ordinance(s) needed to implement this initiative	been enacted?	Yes × No
If yes, when was the ordinance enacted? N/A		
If no, please describe challenges faced in enacting the rela	ated ordinance(s)	
Proposed ordinance is on schedule to be adopted within the next	3-6 months.	
SHCCECCE In the		
SUCCESSES — In the space below, please provide a brithrough the implementation of this initiative and any met	ef narrative highli	ghting successes realized
N/A	rics used to track p	епоппансе.
ESCONS LEADNED L. H.		
LESSONS LEARNED — In the space below, please provide a during implementation of this revenue initiative that would	brief narrative high	hlighting lessons learned
N/A	i belient other mul	усіраниез.

Initiative: Impose Liens for Delinquent Town Fees		***************************************	41112
Category of Issues Addressed (check all that apply)		****	***************************************
☐ Organization ☐ Administration ☐ Person	nnel		× Other
Was this non-tax initiative a part of your original plan application ×Ye	s or	a plar	amendment □?
Has the ordinance(s) needed to implement this initiative been enacte	d?	Yes	× No
If yes, when was the ordinance enacted? N/A			
If no, please describe challenges faced in enacting the related ordinar	ce(s)	******	
Proposed ordinance is on schedule to be adopted within the next 3-6 months.			
SUCCESSES — In the space below, please provide a brief narrative through the implementation of this initiative and any metrics used to N/A  LESSONS LEARNED — In the space below, please provide a brief narratiduring implementation of this revenue initiative that would benefit other.	ive hig	erforma	g lessons learned

Initiative: Purchase Tax Liens on Properties Subject to Delinquent I	roper	ty Taxes
Category of Issues Addressed (check all that apply)	-	
☐ Organization ☐ Administration ☐ Personal ☐	nnel	× Other
Was this non-tax initiative a part of your original plan application ×Ye	s or	a plan amendment □?
Has the ordinance(s) needed to implement this initiative been enacte	:d?	Yes × No
If yes, when was the ordinance enacted? N/A		
If no, please describe challenges faced in enacting the related ordina	nce(s)	
This ordinance has not yet been drafted as research is being done to determ their ordinance.	ne hov	v other municipalities worded
SUCCESSES – In the space below, please provide a brief narrative through the implementation of this initiative and any metrics used to N/A	highl track <sub>l</sub>	ighting successes realized performance.
LESSONS LEARNED – In the space below, please provide a brief parro	ivo hi	
LESSONS LEARNED – In the space below, please provide a brief narraduring implementation of this revenue initiative that would benefit ot N/A	ive hig ner mu	ghlighting lessons learned unicipalities.

	of Speed Limits and Placer aries assed (check all that apply)		
☐ Organization	☐ Administration	_	
	e a part of your original plan	☐ Personnel	× Other
Has the ordinance(s) nee	ded to implement this initial	application xYes or	a plan amendment 🗆
If yes, when was the ordin	Pance enacted at /	tive been enacted?	es × No
If no, please describe chal	langes for all		
	llenges faced in enacting the to location of proposed charw and then on to Town Counci		o the next Public Work
SUCCESSES — In the spac through the implementation	e below, please provide a on of this initiative and any r	brief narrative highlight metrics used to track peri	cing successes realized formance.
SONS LEARNED — In the sp	Jace below, please provide	a briof november 1	
SONS LEARNED – In the sping implementation of this	pace below, please provide s revenue initiative that wou	a brief narrative highligh ld benefit other municipa	ting lessons learned alities.
SONS LEARNED — In the sping implementation of this	pace below, please provide strevenue initiative that wou	a brief narrative highligh ld benefit other municip:	ting lessons learned alities.
SONS LEARNED — In the sping implementation of this	pace below, please provide size that wou	a brief narrative highligh ld benefit other municip	ting lessons learned alities.

Initiative: Ability for the ABCA/Regulate Lo	the Town of Shepherdstown to cations of Establishments Sellir	Exercise the Sam	ne Enforc	ement Authority a
	ressed (check all that apply)		······································	
☐ Organization	☐ Administration	☐ Personne	el .	× Other
Was this non-tax initiat	ive a part of your original plan a		······································	an amendment □?
	eeded to implement this initiative		Yes	× No
If yes, when was the or				
If no, please describe cl	nallenges faced in enacting the r	elated ordinance(s	5)	
Ordinance has been drafte	d and is scheduled for first reading	at the December 12,	2016 Tow	n Council Meeting.
SUCCESSES — In the sp through the implement. N/A	pace below, please provide a lation of this initiative and any m	orief narrative hig	hlighting k perforn	successes realized
ESSONS LEARNED – In to luring implementation of NA	ne space below, please provide f this revenue initiative that wo	a brief narrative h uld benefit other m	ighlightir iunicipali	ng lessons learned ties.

Initiative: Ability to Enter into Contracts with Other Jurisdictions by F	Resol	ution	
Category of Issues Addressed (check all that apply)			
☐ Organization ☐ Administration ☐ Person	nel		× Other
Was this non-tax initiative a part of your original plan application ×Yes	or	a plar	n amendment □?
Has the ordinance(s) needed to implement this initiative been enacted	?	Yes	No N/A
If yes, when was the ordinance enacted? N/A	***************************************		
If no, please describe challenges faced in enacting the related ordinanc	e(s)		
A resolution is necessary in lieu of an ordinance. It's expected to be adopted w	ithin	3-6 mont	hs.
SUCCESSES — In the space below, please provide a brief narrative is through the implementation of this initiative and any metrics used to the N/A  LESSONS LEARNED — In the space below, please provide a brief narrative is during implementation of this revenue initiative that would benefit other N/A	rack p	performa	g lessons learned

	****		
Initiative: Fee to be impo	osed Upon Persons Convicted	in Town Court	
Category of Issues Addre	ssed (check all that apply)		
☐ Organization	☐ Administration	☐ Personnel	× Other
Was this non-tax initiative	e a part of your original plan a	pplication ×Yes or	a plan amendment □?
Has the ordinance(s) nee	ded to implement this initiativ	e been enacted? ×	: Yes No
If yes, when was the ordi	nance enacted? November 20:	16	
If no, please describe cha	llenges faced in enacting the r	elated ordinance(s)	
N/A			
CIACCECCE I II			
through the implementat	ce below, please provide a bit ion of this initiative and any m	orief narrative highlighted etrics used to track pe	hting successes realized erformance.
	lovember 2016 and will be impler		
			7.7.1
LESSONS LEARNED – In the during implementation of	e space below, please provide this revenue initiative that wo	a brief narrative high uld benefit other mun	lighting lessons learned icipalities.
Clear communication, to the	public, of the intent of the propos on allowing all concerned parties	ed ordinance is imperative	ve along with advance
			1

Initiative: Grant of Aut	hority to Shepherdstown To	vn Code Enforceme	nt Officials to In	mediatel
issue citations for exter	nal Sanitation Violations and essed (check all that apply)	Common Nuisances		
☐ Organization		_		
	☐ Administration	☐ Personnel	× Othe	er
	e a part of your original plan		a plan amend	lment □?
	eded to implement this initiati		× Yes No	
	inance enacted? September 2			
If no, please describe cha	allenges faced in enacting the	related ordinance(s)		
anough the implemental	ce below, please provide a tion of this initiative and any n	netrics used to track	performance.	
Steps have been put in place	e for implementation and enforce	ment, however, it's too	early to speak of i	ts success.
ESSONS LEARNED – In the uring implementation of	e space below, please provide this revenue initiative that wo	a brief narrative hig	ghlighting lessons	learned
Clear communication, to the	public, of the intent of the propos on allowing all concerned parties	od ordinance in the		ance iment.
· · · · · · · · · · · · · · · · · · ·				