

# MUNICIPAL HOME RULE PROGRAM

Senate Bill 4 / June 2019

*APPLICATION*

# Municipal Home Rule Program APPLICATION

<b>SECTION I: APPLICANT INFORMATION</b>	
<b>A. General Information</b>	
Name of Municipality:	
Certifying Official:	Title:
Contact Person:	Title:
Address:	
City, State, Zip:	
Telephone Number:	Fax Number:
E-Mail Address:	
2010 Census Population:	
<b>B. Municipal Classification</b>	
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input type="checkbox"/> Class III <input type="checkbox"/> Class IV	
<b>C. Category of Issues to be Addressed (please attach descriptions for applicable categories)</b>	
<input type="checkbox"/> Tax <input type="checkbox"/> Organization <input type="checkbox"/> Administration <input type="checkbox"/> Personnel <input type="checkbox"/> Other	

<b>SECTION II: NARRATIVE (written plan, including the following)</b>
<p>Specific state laws, policies, acts, resolutions, rules or regulations that are preventing the municipality to carry out duties in the most cost effective, efficient, and timely manner.</p> <p>Specific problem(s) created by the laws, policies, acts, resolutions, rules or regulations.</p> <p>Proposed solution(s) to the perceived problem(s), including all proposed changes to law, policies, acts, resolutions, rules or regulations. Categorize and include:</p> <ol style="list-style-type: none"> <li>1) Proposed solution(s) in one of the five areas (tax/administrative/organization/personnel/other)</li> <li>2) If revenue related, estimate(s) for proposed solution(s) and how the fiscal impact was determined. Example: Estimated reduction of administrative time and costs = X. Please attach the worksheet or formula used to determine "X" amount.</li> </ol>

<b>SECTION III: AFFIDAVITS</b>
<p>Hearing Mandate Verification</p> <p>Publication Mandate Verification</p> <p>Ordinance Authorizing Submission of Plan</p> <p>Fiscal Impact Worksheets/Formulas (if revenue related)</p> <p>Feasibility Study (if taxes are proposed)</p> <p>Attorney Opinion (application complies with statutory requirements)</p> <p>State of West Virginia Fees Statement (none outstanding)</p>