

MUNICIPAL HOME RULE
PILOT PROGRAM

Town of Auburn

2018
PROGRESS
REPORT

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Pilot Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on December 3, 2018, by emailing Courtney Shamblin at courtney.d.shamblin@wv.gov, West Virginia Department of Revenue, West Virginia Home Rule Pilot Program, State Capitol Complex, Building 1, Room W-300, Charleston, West Virginia 25305, 304-558-3356.

A. General Information		
Name of Municipality: Town of Auburn		
Certifying Official: Robert Lowther	Title: Mayor	
Contact Person: Robert Lowther	Title: Mayor	
Address: P.O. Box 37		
City, State, Zip: Auburn, WV 26325		
Telephone Number: 304-349-3357	Fax Number: 304-349-2494	
E-Mail Address: townofauburn@yahoo.com		
2010 Census Population: 97		
B. Municipal Classification		
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input type="checkbox"/> Class III <input checked="" type="checkbox"/> Class IV		
C. Pilot Program Entry Phase		
<input type="checkbox"/> Phase I (2007 Legislation) <input type="checkbox"/> Phase II (2014 Legislation) <input checked="" type="checkbox"/> Phase III (2015 Legislation)		
D. Attest		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
Robert Lowther, Mayor Of Auburn	Robert Lowther	11/13/2018
Type Name of Certifying Official	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

Initiative:
Category of Issues Addressed (check all that apply) <input type="checkbox"/> Organization <input checked="" type="checkbox"/> Administration <input type="checkbox"/> Personnel <input type="checkbox"/> Other
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, when was the ordinance enacted?
If no, please describe challenges faced in enacting the related ordinance(s) <p>The proposed ordinance will allow the Town to lease sewer treatment units to a property owner for less than fair market value and without hearing or legal advertisement to facilitate the implementation of a public sewer system. The Town has not faced any specific challenges to date. While the sewer system project is in an advanced planning stage, it is not yet ripe for the adoption of the proposed ordinance.</p>
SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance. <p>The Town is proceeding with the planning of its public sewer system. The engineering design has undergone some changes but is in the process of being revised to a utilities plan after undergoing review with the Department of Environmental Protection. The process of obtaining a commitment of funding is dependent upon finalizing design and the Town acquiring necessary easements and rights of way, which they have over 50% at this point. Several easements need to be revised due to changes in the project design. The nonprofit wastewater management association has had establishing forms, officers, and by-laws filed with the Secretary of State’s Office and is in the waiting period for official formation.</p>
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. <p>Public perception and support can change over time and education on property owner rights has been a recognized need in collecting easement and rights of way signatures. The time expected to reach the funding stage of the project has exceeded initial plans but the Town has remained dedicated to moving the sewer project forward to address the public health deficiencies which have remained recognized by a changing Town Council membership.</p>

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must have a separate page.

Initiative:
Was this tax initiative a part of your original plan application <input type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted?
If no, please describe challenges faced in enacting the related ordinance(s)
REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.
SUCCESES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.