

MUNICIPAL HOME RULE
PILOT PROGRAM

City of Lewisburg

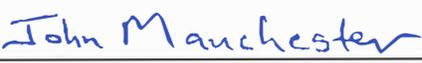
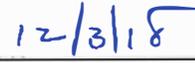
2018
PROGRESS
REPORT

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Pilot Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on December 3, 2018, by emailing Courtney Shamblin at courtney.d.shamblin@wv.gov, West Virginia Department of Revenue, West Virginia Home Rule Pilot Program, State Capitol Complex, Building 1, Room W-300, Charleston, West Virginia 25305, 304-558-3356.

A. General Information		
Name of Municipality: City of Lewisburg		
Certifying Official: John Manchester	Title: Mayor	
Contact Person: John Manchester	Title: Mayor	
Address: 942 Washington Street, West		
City, State, Zip: Lewisburg, WV 24901		
Telephone Number: 304-645-2080	Fax Number: 304-645-2194	
E-Mail Address: jmanchester@lewisburg-wv.com		
2010 Census Population: 3,830		
B. Municipal Classification		
<input type="checkbox"/> Class I	<input type="checkbox"/> Class II	<input checked="" type="checkbox"/> Class III
		<input type="checkbox"/> Class IV
C. Pilot Program Entry Phase		
<input type="checkbox"/> Phase I (2007 Legislation)	<input type="checkbox"/> Phase II (2014 Legislation)	<input checked="" type="checkbox"/> Phase III (2015 Legislation)
D. Attest		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
		
Type Name of Certifying Official	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

Initiative: Brunch Bill (Sunday Alcohol Sales After 10 a.m.)
Category of Issues Addressed (check all that apply) <input type="checkbox"/> Organization <input type="checkbox"/> Administration <input type="checkbox"/> Personnel <input checked="" type="checkbox"/> Other
Was this non-tax initiative a part of your original plan application <input type="checkbox"/> or a plan amendment <input checked="" type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? July 19, 2016
If no, please describe challenges faced in enacting the related ordinance(s)
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>Not all local restaurants and businesses are open on Sunday or in the morning hours, but several in Lewisburg have taken advantage of the opportunity that the Brunch Bill offers. We spoke to the owner of the French Goat restaurant and he stated passage of the Brunch Bill had undoubtedly helped his business and that sales are up. Robert Little, another local business owner, stated he also had increased sales because of the Brunch Bill over the last year. The owner of the General Lewis Inn also reports an increase in business and sales since the passage of the Brunch Bill. The overall effect means that Lewisburg, as a growing tourist City, can compete with other destinations by offering the same opportunities to its visitors.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>Public hearings for Brunch Bills or other similar initiatives should focus on the fact that this helps us compete with other states and communities who have implemented the law. It should also be reiterated that no adverse consequences result. The only result is an increase in business revenue for those who take advantage of it.</p>

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

Initiative: Building & Zoning “on the spot” Citations (Alternative Enforcement of External Sanitation and Common Nuisances)			
Category of Issues Addressed (check all that apply)			
<input type="checkbox"/> Organization	<input type="checkbox"/> Administration	<input checked="" type="checkbox"/> Personnel	<input type="checkbox"/> Other
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?			
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, when was the ordinance enacted? December 20, 2016			
If no, please describe challenges faced in enacting the related ordinance(s)			
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>Though our Zoning Officer has not formally issued an on the spot citation, it has been used as leverage for compliance. Since implementation, we have seen increased compliance, more quickly and with less effort for our City employees.</p>			
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>We have seen that having the power to issue an on the spot citation has really helped the City overall, and that the threat of the fine is typically sufficient. Considering this, we have not had a lot of pushback about the fine itself from our residents, who would rather comply than incur the cost. Remind residents that if they are in compliance, they will not have to worry about this kind of measure being passed.</p>			

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must have a separate page.

Initiative: Conveyance of Surplus Property
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? December 20, 2016
If no, please describe challenges faced in enacting the related ordinance(s)
<p>REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>Since the passage of this Ordinance the City of Lewisburg has sold (via a request for sealed bids) roughly \$800 worth of equipment, including desks, file cabinets, etc. The City also sold a vehicle for \$1,578 in June of 2018.</p>
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>The City will continue to use this tool to get rid of excess equipment, particularly to phase out older Police and Public Works vehicles as they are replaced in their respective fleets. The City is also looking forward to using the online auction capabilities that this initiative allows, which may often be less time intensive than more traditional methods.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>It is important to remember that this initiative simply gives municipalities further options to convey surplus property; it does not prohibit other procedures set forth in the West Virginia State Code. It allows for flexibility to sell different types of property in the most effective manner as deemed by the City Administration.</p>