

MUNICIPAL HOME RULE  
PILOT PROGRAM

City/Town of Milton

2016  
PROGRESS  
REPORT

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Pilot Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on December 1, 2016, by emailing Debbie Browning at [debbie.a.browning@wv.gov](mailto:debbie.a.browning@wv.gov), West Virginia Development Office, West Virginia Home Rule Pilot Program, State Capitol Complex, Building 6, Room 553, Charleston, West Virginia 25305-0311, 304-558-2234.

<b>A. General Information</b>		
Name of Municipality: City of Milton		
Certifying Official: Tom Canterbury	Title: Mayor	
Contact Person: Benita Ryalls	Title: City Clerk	
Address: 1139 Smith Street		
City, State, Zip: Milton, WV 25541		
Telephone Number: 304-743-3032	Fax Number: 304-743-1872	
E-Mail Address: <a href="mailto:cityclerk@cityofmiltonwv.com">cityclerk@cityofmiltonwv.com</a>		
2010 Census Population:		
<b>B. Municipal Classification</b>		
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/> Class III <input type="checkbox"/> Class IV		
<b>C. Pilot Program Entry Phase</b>		
<input type="checkbox"/> Phase I (2007 Legislation) <input checked="" type="checkbox"/> Phase II (2014 Legislation) <input type="checkbox"/> Phase III (2015 Legislation)		
<b>D. Attest</b>		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
Tom Canterbury		12/1/2016
Type Name of Certifying Official	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

<b>Initiative: Sale or Disposition of Municipal Property Without Auction</b>
Category of Issues Addressed (check all that apply) <input type="checkbox"/> Organization <input type="checkbox"/> Administration <input type="checkbox"/> Personnel <input checked="" type="checkbox"/> Other
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted?      December 16, 2014
If no, please describe challenges faced in enacting the related ordinance(s)
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>To date we have implemented this ordinance for the sale of municipal property, however, we have not officially sold items to see any results. We are in the process of gathering inventory of old, unused vehicles, equipment and office furniture and plan to have a spring sale.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>Will know results and any lessons after our spring sale.</p>

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must have a separate page.

<b>Initiative: Municipal Sale, Service and Use Tax</b>
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? October 21, 2015
If no, please describe challenges faced in enacting the related ordinance(s)
<p>REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>This past year’s revenue of \$443,349.50 as a result of the Municipal Sales, Service and Use Tax was more than our conservative estimate of \$175,000.00.</p> <p>Our reduction of B &amp; O Taxes for Contracting from 1.00 to .50, Services from .30 to .15 and Retail Sales from .27 to .24 and the elimination of taxes for Natural Resources and Amusements resulted in reduction of revenues at approximately \$80,000.00.</p> <p>The approximate revenue gain is \$366,210.06.</p>
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>As a result of this revenue gain we have been able to provide \$127,211.00 worth of street paving and rebuilding of sidewalks as well as paying off an existing loan for the purchase of 3 new cruisers. Our previous year’s budgets only allotted \$50,000 per year for these needs and unfortunately many times this line item would get reduced.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>Make a conservation estimate on anticipated revenue from the Municipal Sales, Service and Use Tax it is much easier to add plans for spending additional funds in the event that revenues exceed projections than to take from your initial goals.</p>