

MUNICIPAL HOME RULE  
PILOT PROGRAM

City/Town of Milton

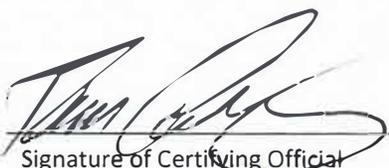
2018  
PROGRESS  
REPORT

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Pilot Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on December 3, 2018, by emailing Courtney Shamblin at [courtney.d.shamblin@wv.gov](mailto:courtney.d.shamblin@wv.gov), West Virginia Department of Revenue, West Virginia Home Rule Pilot Program, State Capitol Complex, Building 1, Room W-300, Charleston, West Virginia 25305, 304-558-3356.

<b>A. General Information</b>		
Name of Municipality: Milton		
Certifying Official: Tom Canterbury	Title: Mayor	
Contact Person: Benita Ryalls	Title: City Clerk	
Address: 1139 Smith Street		
City, State, Zip: Milton, WV 25541		
Telephone Number: 304-743-3032	Fax Number: 304-743-1872	
E-Mail Address: cityclerk@cityofmiltonwv.com		
2010 Census Population: 2423		
<b>B. Municipal Classification</b>		
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/> Class III <input type="checkbox"/> Class IV		
<b>C. Pilot Program Entry Phase</b>		
<input type="checkbox"/> Phase I (2007 Legislation) <input checked="" type="checkbox"/> Phase II (2014 Legislation) <input type="checkbox"/> Phase III (2015 Legislation)		
<b>D. Attest</b>		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
Tom Canterbury		11/30/2018
Type Name of Certifying Official	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

<b>Initiative: Sale of City Property</b>
Category of Issues Addressed (check all that apply) <input type="checkbox"/> Organization <input type="checkbox"/> Administration <input type="checkbox"/> Personnel <input type="checkbox"/> Other
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? 12/16/2014
If no, please describe challenges faced in enacting the related ordinance(s)
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>The Sale or Disposition of Municipal Property Without Auction ordinance has been one of the most important decisions the City of Milton has made. It has allowed Council to negotiate the sale and development of a huge parcel of city owned land which resulted in the Grand Patrician Resort. The resort includes hotels with restaurants and conference center, golf course, ballfield complex, amphitheater, multiple types of housing, office/medical building and a Pepsi Distribution Center. The funds invested in this resort and the development time frame is incomprehensible for the City of Milton and our 1-million-dollar budget. The jobs, tourism and revenue this resort will create are unbelievable.</p> <p>Another way this has benefited the City of Milton is through our Police Department. With the drug crisis that exist in every city our department is seeing an increase in confiscated vehicles acquired through arrest. After processing in the court system these vehicles can then be sold at a reason price with the funds returning to our Police Department.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>The ability to be flexible and negotiate the price of Municipal property in our examples has: 1) allowed us the opportunity to view the investment dollars and take that into consideration when putting a cost on the property and 2) allowed us to sale Municipal property, in the form of vehicles, equipment, or other junk without waiting until several pieces have accumulated before holding an auction. Both examples create revenues for the City.</p>

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must have a separate page.

<b>Initiative: Municipal Sales Tax</b>
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? 10/21/2015
If no, please describe challenges faced in enacting the related ordinance(s)/
<p>REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>After reducing and eliminating several of our B &amp; O Tax categories and not fully understanding what to expect in the beginning, we can now say we are very pleased with the outcome in our revenues. For the City of Milton, our B &amp; O Taxes were one of our largest sources of income. This past year our 1% Municipal Sales Tax revenue was \$479,926.96, and our B &amp; O Tax revenue was \$424,937.74. The Municipal Sales tax exceeded the B &amp; O Tax in the amount of \$54,989.22. We expect to see this figure grow as our City grows with new development.</p>
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>The Municipal Sales, Service and Use Tax for the City of Milton has produced funding which has mainly been used in our sidewalk, street paving and re-establishing curbs project. Almost all our streets have been paved to many times the existing curbs have disappeared. This in turn has created flooding in residents' yards and the streets have lost their crown to make the storm water flow properly.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>Make a conservative estimate on anticipated revenue – it is easier to add plans for spending additional funds than to take from your initial goals. Don't try to answer questions from the public refer them to the State Tax Department as recommended.</p>

FUND 1 A C T I V I T Y T R I A L B A L A N C E

GENERAL FUND

BEGINNING ACCT# 1 305 000 00; ENDING ACCT# 1 305 000 00

BEGINNING YEAR 2018; BEGINNING PERIOD 1

ENDING YEAR 2018; ENDING PERIOD 13

ACCOUNT #	ACCOUNT TITLE	BEGIN-BAL	DEBITS/ EXP/LIQ	CREDITS/ RECEIPTS	ENDING BALANCE
YEAR PER DATE	TRAN-NO REFERENCE	DESCRIPTION			
1 305 000 00	BUSINESS & OCCUPATION TAX	.00	.00 *	424,937.74 *	424,937.74CR*
	TOTAL ACCOUNTS	1 .00	.00	424,937.74	424,937.74CR

FUND 1 A C T I V I T Y T R I A L B A L A N C E

GENERAL FUND

BEGINNING ACCT# 1 314 000 00; ENDING ACCT# 1 314 000 00  
 BEGINNING YEAR 2018; BEGINNING PERIOD 1  
 ENDING YEAR 2018; ENDING PERIOD 13

ACCOUNT #	ACCOUNT TITLE	BEGIN-BAL	DEBITS/ EXP/LIQ	CREDITS/ RECEIPTS	ENDING BALANCE
YEAR PER DATE	TRAN-NO REFERENCE DESCRIPTION				
1 314 000 00	SALES TAX - PROCEEDS 1%	.00			
2018 1 8/28/17 300,137	072017-STAX STATE OF WV SALES TAX DIST			118,398.36	
2018 1					118,398.36CR
2018 4 11/16/17 313,062	101817-OCT JULY-SEPT 2017 SALES TAX DIST 101817			107,454.04	
2018 4					225,852.40CR
2018 7 1/18/18 324,027	C/R 0556468 STATE OF WV 1/18/18			130,276.64	
2018 7					356,129.04CR
2018 10 4/25/18 339,614	042518-AJE TO CORRECT REVENUE COLLECTION OF SALES T			123,797.92	
			.00 *	479,926.96 *	479,926.96CR*
TOTAL ACCOUNTS		1 .00	.00	479,926.96	479,926.96CR