

MUNICIPAL HOME RULE PROGRAM

City/Town of Milton

2019
PROGRESS
REPORT

West Virginia
Municipal Home Rule Board
P. O. Box 11360
Charleston, WV 25339-1360
MunicipalHomeRule@wv.gov
304.558.3356

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Home Rule Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on the first business day of December, by emailing to WV Municipal Home Rule Board at MunicipalHomeRule@wv.gov.

A. General Information		
Name of Municipality: Milton		
Certifying Official: Tom Canterbury	Title: Mayor	
Contact Person: Benita Ryalls	Title: Recorder/City Clerk	
Address: 1139 Smith Street		
City, State, Zip: Milton, WV 25541		
Telephone Number: 304-743-3032	Fax Number: 304-743-1872	
E-Mail Address: cityclerk@cityofmiltonwv.com		
2010 Census Population: 2423		
B. Municipal Classification		
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/> Class III <input type="checkbox"/> Class IV		
C. Attest		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
Tom Canterbury, Mayor		11/25/19
Type Name of Certifying Official	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

Initiative: Sale of City Property
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? 12/16/2014
If no, please describe challenges faced in enacting the related ordinance(s).
<p>SUCCESES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>The Sale or Disposition of Municipal Property Without Auction ordinance has proved to be incredibly beneficial to the City of Milton. Council was enabled to negotiate the sale and development of a huge parcel of city-owned land which is being developed into the Grand Patrician Resort. The resort, when finished, will include hotels with restaurants, a conference center, wedding chapel, a golf course, ballfield complex, an Olympic-size pool, convention center, an office/medical building, as well as multiple types of housing. The anticipated revenue created from these attractions will be significant to the City of Milton, and the jobs created through this venture will unquestionably benefit our community.</p> <p>This ordinance has also directly benefited The City of Milton’s Police Department. Our City occasionally seizes vehicles during drug-related incidents. If approved by the court system, these vehicles can then be sold for a reasonable price, with the funds going directly to our Police Department.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>The flexibility this initiative allows gives us the authority to take multiple criteria into consideration when selling City property. We can consider long-term gains and benefits to our community, not just the purchase price. In addition, the timely sale of Municipal property such as vehicles, equipment, etc., prevents a build-up of marketable items, which takes up otherwise usable space.</p>

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

Initiative: Municipal Sales Tax
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> or N/A <input type="checkbox"/>
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? 10/21/2015
If no, please describe challenges faced in enacting the related ordinance(s).
<p>REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>At one time, the City of Milton’s B & O Tax was one of the largest sources of income. This past year our 1% Municipal Sales Tax revenue was \$507,651.73 and our B & O Tax revenue was \$492,003.44. The Municipal sales tax exceeded the B & O Tax in the amount of \$15,648.29. We expect to see these figures increase as our City grows with new development.</p>
<p>SUCCESES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>The funding produced by the Municipal Sales, Service and Use Tax for the City of Milton is primarily used for three areas. The majority of the funding (70%) has been expended to undertake large-scale street, sidewalk and curb projects which will continue annually. This project both beautifies our City and creates better quality infrastructure for our community.</p> <p>The Milton Police Department is allotted 15%. With these funds they have been able to purchase essential equipment and supplies, and one new police cruiser each year without having to seek outside funding. The Municipal Sales Tax has helped the Police Department as it necessarily expands to accommodate a growing City.</p> <p>Finally, 15% of these funds are being set aside for the maintenance and operating costs associated with the flood wall to be built in Milton. Once the flood wall is complete, the City of Milton will be responsible for its upkeep. With this funding, we will be able to avoid charging our residents a Flood Wall fee or additional taxes in the foreseeable future.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>Estimate anticipated revenue conservatively. Refer questions from the public to the State Tax Department.</p>