

# MUNICIPAL HOME RULE PROGRAM

City of Dunbar

2020  
PROGRESS  
REPORT


West Virginia  
Municipal Home Rule Board  
P. O. Box 11360  
Charleston, WV 25339-1360  
[MunicipalHomeRule@wv.gov](mailto:MunicipalHomeRule@wv.gov)  
304.558.3356

**West Virginia State Code §8-1-5a (m) provides:**

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Home Rule Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on the first business day of December, by emailing to WV Municipal Home Rule Board at [MunicipalHomeRule@wv.gov](mailto:MunicipalHomeRule@wv.gov).

<b>A. General Information</b>		
Name of Municipality: CITY OF DUNBAR		
Certifying Official: SCOTT ELLIOTT	Title: MAYOR	
Contact Person: SCOTT ELLIOTT	Title: MAYOR	
Address: 210 12 <sup>TH</sup> ST.		
City, State, Zip: DUNBAR, WV 25064		
Telephone Number: 304-766-0220	Fax Number:	
E-Mail Address: dunbarmayor.selliot@gmail.com		
2010 Census Population: 7,907		
<b>B. Municipal Classification</b>		
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/> Class III <input type="checkbox"/> Class IV		
<b>C. Attest</b>		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
Scott Elliott, Mayor		
Type Name of Certifying Official	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

<b>Initiative: Issuance of on the spot citations for property code violations / building code violations</b>
Was this non-tax initiative a part of your original plan application <input type="checkbox"/> or a plan amendment <input checked="" type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? <b>April 20, 2015</b>
If no, please describe challenges faced in enacting the related ordinance(s).
<p><b>SUCSESSES</b> – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>Building Inspector and Code Compliance Officer can issue on the spot citations for external property violations and nuisance violations.</p> <p>Faster compliance with violation remediation. Repeat offenders are issued mandatory summons on second and successive violations.</p> <p>Approximately 350 citations issued for this reporting period. With only forty-seven (47) sent to the court system for remediation orders.</p>
<p><b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>Minimum time allowed to complete remediation.</p> <p>More frequent court dates.</p> <p>Better tracking of offenders.</p>

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

<b>Initiative:</b>
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> or N/A <input type="checkbox"/>
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? <b>December 15, 2015</b>
If no, please describe challenges faced in enacting the related ordinance(s).
<p><b>REVENUES</b> – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>Reporting period from November 2020 thru October 2021 shows net 1% tax revenue of \$544,702. There were no reduced categories or amounts. The B&amp;O tax rate was initially reduced from \$0.50 to \$0.40 and this remains unchanged.</p>
<p><b>SUCCESSSES</b> – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>The 1% sales tax has provided for the City to address issues like dilapidated buildings removal, infrastructure repair and replacement, parks and recreation.</p> <p>As we have not allocated these funds to the general operational account the funds can be used for peripheral expenses as needed without affecting the general fund.</p>
<p><b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>Keep the money out of the general fund if possible. As there is no consistency to the amount generated it should not be relied upon for repetitive expenditures. If you are going to allocate the funds do it on a percentage basis so as not to lock the account into a constant revenue stream that may have to be moved from other accounts to cover any short falls.</p>