

# MUNICIPAL HOME RULE PROGRAM

City of New Martinsville

2021  
PROGRESS  
REPORT

West Virginia  
Municipal Home Rule Board  
P. O. Box 11360  
Charleston, WV 25339-1360  
[MunicipalHomeRule@wv.gov](mailto:MunicipalHomeRule@wv.gov)  
304.558.3356

**West Virginia State Code §8-1-5a (m) provides:**

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Home Rule Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on the first business day of December, by emailing to WV Municipal Home Rule Board at [MunicipalHomeRule@wv.gov](mailto:MunicipalHomeRule@wv.gov).

<b>A. General Information</b>		
Name of Municipality: City of New Martinsville		
Certifying Official: Kim Whiteman	Title: City Recorder	
Contact Person: Kim Whiteman	Title: City Recorder	
Address: 191 Main Street		
City, State, Zip: New Martinsville WV 26155		
Telephone Number: 304-455-9122	Fax Number: 304-455-9123	
E-Mail Address: <a href="mailto:kwhiteman@newmartinsville.com">kwhiteman@newmartinsville.com</a>		
2010 Census Population: 5,300		
<b>B. Municipal Classification</b>		
<input type="checkbox"/> Class I	<input type="checkbox"/> Class II	<input checked="" type="checkbox"/> Class III
<input type="checkbox"/> Class IV		
<b>C. Attest</b>		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
_____ Type Name of Certifying Official	_____ Signature of Certifying Official	_____ Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

<p><b>Initiative: “Authority to file lien: General Procedure”</b> Seek authority, after due notice, to repair, alter, or demolish property, mow overgrown grass, collect unlawful accumulations of garbage and take other similar actions, but also seek authority to place lien on property for the City’s cost in taking such action, without court approval</p>
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? February 10, 2020
If no, please describe challenges faced in enacting the related ordinance(s).  Due to the circumstances of COVID-19, no action has been taken
<b>SUCSESSES</b> – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.
<b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

<p><b>Initiative: “Disposition of Real and Personal Property”</b> Seek authority to allow the sale or lease of real and personal property to private purchasers at fair market value without auction in such a manner that promotes economic development or provides services for the public good. Seek further authority to sale or lease real and personal property at less than fair market value to nonprofit organizations, without auction.</p>
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? February 10, 2020
If no, please describe challenges faced in enacting the related ordinance(s).  Due to the circumstances of COVID-19, no action has been taken
<b>SUCSESSES</b> – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.
<b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.

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<p><b>Initiative: “External Sanitation Violations and Common Nuisances”</b></p> <p>Seek authority to enact an ordinance that gives authority to the Building Inspector and Law enforcement officers to issue “on the spot” citations for certain violations. This citation will extend to sanitation, drainage, sidewalks in disrepair, high weeds and grass, graffiti, exterior garbage accumulation, open storage in residential districts and vehicles without proper registration.</p>
<p>Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/>?</p>
<p>Has the ordinance(s) needed to implement this initiative been enacted?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p>
<p>If yes, when was the ordinance enacted? February 10, 2020</p>
<p>If no, please describe challenges faced in enacting the related ordinance(s).</p> <p>Due to the circumstances of COVID-19, no action has been taken</p>
<p><b>SUCCESSSES</b> – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.</p>
<p><b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p>

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

<b>Initiative: "1% Sales and Use Tax"</b>
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> or N/A <input type="checkbox"/>
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? December 9, 2019
If no, please describe challenges faced in enacting the related ordinance(s).
<p><b>REVENUES</b> – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>The sales and Use Tax was implemented July 1, 2020. In the 2020-2021 fiscal year, the City of New Martinsville has received \$935,406.85 in revenue.</p> <p>The City of New Martinsville has received \$864,772.09 from July 1, 2021 to December 1, 2021 in revenue.</p>
<p><b>SUCCESSSES</b> – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>Due to the circumstances of COVID-19, no action has been taken</p>
<p><b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>With the continued loss of revenue due to the impact of COVID-19, the revenue from the 1% sales and use tax, has enabled the city to continue to make ends meet.</p>

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

<b>Initiative: "Business and Occupation Tax" for purposes of decreasing the rate of taxes established there in</b>
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/>
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? December 9, 2019
If no, please describe challenges faced in enacting the related ordinance(s).
<b>REVENUES</b> – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.  The City of New Martinsville received \$1,874,767.44 in fiscal year 2019-2020 The City of New Martinsville received \$1,468,609.77 in fiscal year 202-2021 There has been a reeducation in revenue of \$406,157.67.
<b>SUCSESSES</b> – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.  Due to the circumstances of COVID-19, no action has been taken
<b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.  With the continued loss of revenue due to the impact of COVID-19, the revenue from the 1% sales and use tax, has enabled the city to continue to make ends meet.