

MUNICIPAL HOME RULE  
PILOT PROGRAM

City/Town of XXXXXXXX

2015  
PROGRESS  
REPORT

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Pilot Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on December 1, 2015 by emailing [Debbie Browning at debbie.a.browning@wv.gov](mailto:Debbie.Browning@wv.gov), West Virginia Development Office, West Virginia Home Rule Pilot Program, State Capitol Complex, Building 6, Room 553, Charleston, West Virginia 25305-0311, 304-558-2234.

<b>A. General Information</b>		
Name of Municipality:		
Certifying Official: William C. Hannabass	Title: City Manager	
Contact Person: Same	Title: Same	
Address: PO Box 1245		
City, State, Zip: Oak Hill, WV 25901		
Telephone Number: 304 469 9541	Fax Number: 304 469 2801	
E-Mail Address: W.Hannabass@suddenlinkmail.com		
2010 Census Population: 7,730		
<b>B. Municipal Classification</b>		
<input type="checkbox"/> Class I	<input type="checkbox"/> Class II	<input checked="" type="checkbox"/> Class III
		<input type="checkbox"/> Class IV
<b>C. Pilot Program Entry Phase</b>		
<input type="checkbox"/> Phase I (2007 Legislation)	<input type="checkbox"/> Phase II (2014 Legislation)	<input checked="" type="checkbox"/> Phase III (2015 Legislation)
<b>D. Attest</b>		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
William C. Hannabass		11/30/2015
Type Name of Certifying Official	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

<b>Initiative: Collection of Municipal Liens at County Tax sales</b>
Category of Issues Addressed (check all that apply) <input type="checkbox"/> Organization <input checked="" type="checkbox"/> Administration <input type="checkbox"/> Personnel <input type="checkbox"/> Other
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? 11/9/2015
If no, please describe challenges faced in enacting the related ordinance(s)
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>This ordinance was enacted after legal advertisements for delinquent tax sales were prepared by the County. These ads list the amount owed so it was not possible to meet the requirements of the County during the tax sale of 2015. Due to the timing, there will be no successes to report until late 2016.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p>

The Chief Tax Deputy of Fayette County (Rhonda Falk) was encouraging with plans to make the necessary administrative changes at the County level. A representative of the State Auditor's office (Russ Rollison), however, is of the opinion that WV code 11A-1-9 affords protection to municipalities from financial loss regarding liens. This State code actually does not protect municipalities from loss as it does financial institutions. The lesson learned is that municipalities should actively engage State agencies possibly affected by home rule. This dialogue should begin before submitting an application to the home rule board or an application to amend the plan.

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

<b>Initiative: Alcohol Sales on Premises</b>
Category of Issues Addressed (check all that apply) <input type="checkbox"/> Organization <input checked="" type="checkbox"/> Administration <input type="checkbox"/> Personnel <input type="checkbox"/> Other
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? November 9, 2015
If no, please describe challenges faced in enacting the related ordinance(s)
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>Currently there are no successes to highlight considering the ordinance was enacted so recently. There have been inquiries from the business community concerning the elimination of the distance requirement between a restaurant with ABC sales and a church.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p>

The local representative (Fred Wooten) of the Alcohol Beverage Control Commission has an understanding of Municipal home rule and the intent of this municipality's intent. Mr. Wooten has advised this City to meet with the General Counsel of the ABC Commission (Anoop Bhasin) and possibly the Commissioner (Ron Moats) to address concerns they may have. The lesson learned is the same as the initiative for *Collection of Municipal Liens at County Tax sales*, that municipalities should coordinate with affected State agencies before submitting applications for Home Rule status.

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

<b>Initiative: Registration of Vacant Structures</b>
Category of Issues Addressed (check all that apply) <input type="checkbox"/> Organization <input checked="" type="checkbox"/> Administration <input type="checkbox"/> Personnel <input type="checkbox"/> Other
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? November 9, 2015
If no, please describe challenges faced in enacting the related ordinance(s)
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>The manager of the Vacant Structure Registration Program is beginning the process of registering properties in cases the property owners have failed to do so. There has not been sufficient time since enactment to register any properties to date but it is anticipated approximately 30 registrations will be made in 2016.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p>

It appears so far that this is a simple administration procedure to assist in eligible vacant property being equitably registered.



There are no lessons learned to date.

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

<b>Initiative: Immediate Issue of Citations, Liens for Costs Incurred in Abating nuisance violations, Cost of an Audit</b>
Category of Issues Addressed (check all that apply) <input type="checkbox"/> Organization <input checked="" type="checkbox"/> Administration <input type="checkbox"/> Personnel <input type="checkbox"/> Other
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, when was the ordinance enacted?
If no, please describe challenges faced in enacting the related ordinance(s)  These three initiatives are not presenting any particular challenges but are currently being drafted into ordinance format.
SUCSESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance.  There are no successes to report prior to enacting these ordinances.
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.

There have been no lessons learned to date.