

MUNICIPAL HOME RULE
PROGRAM

City of
Lewisburg

2023_
PROGRESS
REPORT



West Virginia
Municipal Home Rule Board
P. O. Box 11360
Charleston, WV 25339-1360
MunicipalHomeRule@wv.gov
304.558.3356

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Home Rule Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on the first business day of December, by emailing to WV Municipal Home Rule Board at MunicipalHomeRule@wv.gov.

A. General Information			
Name of Municipality: City of Lewisburg			
Certifying Official: Beverly White	Title: Mayor		
Contact Person: Misty Hill	Title: City Manager		
Address: 942 Washington St W			
City, State, Zip: Lewisburg, WV 24901			
Telephone Number: 304-645-2082	Fax Number: 304-645-2194		
E-Mail Address: mhill@lewisburg-wv.org			
2020 Census Population: 3922			
B. Municipal Classification			
<input type="checkbox"/> Class I	<input type="checkbox"/> Class II	<input checked="" type="checkbox"/> Class III	<input type="checkbox"/> Class IV
C. Attest			
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.			
Beverly White			
			
Type Name of Certifying Official	Signature of Certifying Official	Date	

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

Initiative: Building & Zoning “on the spot” Citations (Alternative Enforcement of External Sanitation and Common Nuisances)

Was this non-tax initiative a part of your original plan application or a plan amendment ?

Has the ordinance(s) needed to implement this initiative been enacted? Yes No

If yes, when was the ordinance enacted? July 19, 2016

If no, please describe challenges faced in enacting the related ordinance(s).

SUCSESSES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.

The “on the spot” Citations have been a challenge due to the fact many of the violations occur on weekends when the Zoning Officer is not working. The city has started issuing citations for violations the Zoning Officer has found.

LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

Initiative: Conveyance of Surplus Property
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? December 20, 2016
If no, please describe challenges faced in enacting the related ordinance(s).
SUCSESSES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance. The city has not used the provisions provided by this initiative.
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. It is important to remember this initiative simply gives municipalities more options to convey surplus property, it does not prohibit the procedures In the West Virginia State Code. The initiative gives the city an option to sell surplus property in the most effective manner as deemed by the city administration

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

Initiative: Brunch Bill (Sunday Alcohol Sales after 10 a.m.)
Was this non-tax initiative a part of your original plan application <input type="checkbox"/> or a plan amendment <input checked="" type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? July 19, 2016
If no, please describe challenges faced in enacting the related ordinance(s).
<p>SUCSESSES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>Not all local restaurants and businesses are open on Sunday or in the morning hours, but several in Lewisburg have taken advantage of the opportunity the Brunch Bill offers. In the past we have spoken with the owner of the French Goat restaurant, and he stated passage of the Brunch Bill has undoubtedly helped his restaurant and increased his sales. Other restaurants have also reported increases in business since the passage. The overall effect continues to help Lewisburg grow our businesses and helps the city compete with other destinations by offering the same opportunity to our visitors.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>Public hearing for the Brunch Bill or similar initiatives should focus on the fact they allow the city to compete with other communities who have implemented the initiative. The result is a positive impact on our community and increased revenues for the businesses who participate and for the city.</p>

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

Initiative: Municipal Sales and use tax
Was this tax initiative a part of your original plan application <input type="checkbox"/> or a plan amendment <input checked="" type="checkbox"/> or N/A <input type="checkbox"/>
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? November 15, 2022
If no, please describe challenges faced in enacting the related ordinance(s).
<p>REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>The city received the first payment of sales tax for quarter ending on September 30, 2023, in the amount of \$187,001.40.</p> <p>The city reduced the Business and Occupation Tax rates for all the utility categories by one percent.</p>
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>The collection of the sales tax did not start until July 1, 2023, therefore the City has not put expenditures in the budget for the revenue expected. We are waiting for the receipt of the second quarter of the revenues to have a better estimate of revenues. The plan is to initiate a pay scale adjustment for all departments in the second half of the current budget year to include the police department with the addition of another police officer. The plan for a new fire station is being finalized and we plan to use the sales tax revenue to fund the payment of bonds for the construction.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>The guidelines for the implementation of the sales tax need to be amended to be clear of the required steps to enact the sales tax ordinance.</p>