

# MUNICIPAL HOME RULE PROGRAM

City/Town of Milton

2023  
PROGRESS  
REPORT


West Virginia  
Municipal Home Rule Board  
P. O. Box 11360  
Charleston, WV 25339-1360  
[MunicipalHomeRule@wv.gov](mailto:MunicipalHomeRule@wv.gov)  
304.558.3356

**West Virginia State Code §8-1-5a (m) provides:**

"Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance."

The Municipal Home Rule Board has developed this standard format for Home Rule Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on the first business day of December, by emailing to WV Municipal Home Rule Board at [MunicipalHomeRule@wv.gov](mailto:MunicipalHomeRule@wv.gov).

<b>A. General Information</b>		
Name of Municipality: Milton		
Certifying Official: Tom Canterbury	Title: Mayor	
Contact Person: Susan Elliott	Title: City Clerk	
Address: 1139 Smith Street		
City, State, Zip: Milton, WV 25541		
Telephone Number: 304-743-3032	Fax Number: 304-743-1872	
E-Mail Address: <a href="mailto:cityclerk@cityofmiltonwv.com">cityclerk@cityofmiltonwv.com</a>		
2020 Census Population: 2831		
<b>B. Municipal Classification</b>		
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/> Class III <input type="checkbox"/> Class IV		
<b>C. Attest</b>		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
Tom Canterbury, Mayor		11-15-23
Type Name of Certifying Official	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

<b>Initiative:</b> <b>Sale of City Property</b>
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? 12/16/2014
If no, please describe challenges faced in enacting the related ordinance(s).
<p><b>SUCCESSIONS</b> – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>The Sale or Disposition of Municipal Property Without Auction ordinance has been very beneficial to the City of Milton. Using this initiative, Milton sold a large parcel of land to be developed into a resort which will offer hotels, restaurants, a wedding chapel, golf course, amphitheater, conference center and more, in addition to a substantial number of additional housing units. There will be many jobs created upon completion of each phase of this development, and the increased revenue from the added facilities will be significant, allowing the City of Milton to expand on improvements to the municipality.</p> <p>Additionally, the ability to sell property without auction has allowed the City of Milton to sell vehicles and equipment at fair market value in a more timely manner without having to go through a middle-man.</p>
<p><b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>This initiative allows the City to consider long-term benefits to our community, not just selling to the highest bidder. The City was able to sell a large parcel of property to a developer with an end goal of the creation of a multi-faceted resort which will include hotel(s), sports complex, golf, a wedding chapel, conference center, housing and more. These additions will bring jobs, revenue and more people to Milton.</p>



Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

<b>Initiative: Municipal Sales Tax</b>
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> or N/A <input type="checkbox"/>
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? 10/21/2015
If no, please describe challenges faced in enacting the related ordinance(s).
<p><b>REVENUES</b> – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>For fiscal year ending June 30, 2023, the total municipal sales tax revenue received was \$708,012. As part of this initiative, the City reduced Business &amp; Occupation tax for contracting, retail sales and services, and eliminated B&amp;O for natural resources and amusements. Due to the B&amp;O reductions, the City saw a loss of over \$142,600 for B&amp;O taxes. We are unable to calculate the revenue lost due to the elimination of natural resources and amusements B&amp;O. Taking these figures into account, the City of Milton saw an increase in revenue of approximately \$565,412 due to the municipal sales and use tax.</p>
<p><b>SUCCESES</b> – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>Revenue from municipal sales and use tax is used for infrastructure and law enforcement. This fiscal year, we have continued our goal to repair roads throughout Milton. This has included milling and paving streets, and replacing/installing curbs and sidewalks where possible.</p> <p>These funds have also allowed the Milton Police Department to repair or replace cruisers as necessary, and helps provide the equipment and supplies essential to allow the MPD to safely and reliably protect and serve the City of Milton.</p> <p>The City is responsible for post-construction Operations and Maintenance of a flood wall to be constructed in Milton. In an effort to put off the implementation of a flood wall fee to pay for the O&amp;M, we are saving a portion of our Municipal Sales and Use Tax funds to pay these costs for as long as possible.</p>
<p><b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>In retrospect, the City of Milton should have broadened its scope of use for these funds.</p> <p>Estimate anticipated revenue conservatively.</p>