

# MUNICIPAL HOME RULE PROGRAM

City of Moundsville

2023  
PROGRESS  
REPORT


West Virginia  
Municipal Home Rule Board  
P. O. Box 11360  
Charleston, WV 25339-1360  
[MunicipalHomeRule@wv.gov](mailto:MunicipalHomeRule@wv.gov)  
304.558.3356

**West Virginia State Code §8-1-5a (m) provides:**

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Home Rule Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on the first business day of December, by emailing to WV Municipal Home Rule Board at [MunicipalHomeRule@wv.gov](mailto:MunicipalHomeRule@wv.gov).

<b>A. General Information</b>		
Name of Municipality: City of Moundsville		
Certifying Official: Richard Healy	Title: City Manager	
Contact Person: Richard Healy	Title: City Manager	
Address: 800 6 <sup>th</sup> Street		
City, State, Zip: Moundsville, WV 26041		
Telephone Number: 304-845-6300	Fax Number: 304-845-7130	
E-Mail Address: rhealy@cityofmoundsville.com		
2020 Census Population: 8,356		
<b>B. Municipal Classification</b>		
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/> Class III <input type="checkbox"/> Class IV		
<b>C. Attest</b>		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
Richard P. Healy		December 5, 2023
Type Name of Certifying Official	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

<b>Initiative: Consolidation of City Business Licenses</b>
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? October 4, 2016
If no, please describe challenges faced in enacting the related ordinance(s).
<b>SUCSESSES</b> – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.  City business licenses are now more uniform, more easily understood by business owners, and easier to administer by office staff.
<b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.  Not applicable.

**Initiative: Streamlining Collection and Lien Procedures**

Was this non-tax initiative a part of your original plan application  or a plan amendment ?

Has the ordinance(s) needed to implement this initiative been enacted?  Yes  No

If yes, when was the ordinance enacted? June 21, 2016

If no, please describe challenges faced in enacting the related ordinance(s).

**SUCSESSES** – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.

City collections of delinquent taxes and fees were streamlined and are now collected through municipal court rather than magistrate court, saving filing fees and personnel time. Also, there is a more efficient means to obtain and record liens for delinquencies.

**LESSONS LEARNED** – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.

Not of significance.

<b>Initiative: Implementing Better Dilapidated Structure Remedies</b>
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> or N/A <input type="checkbox"/>
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? August 4, 2020
If no, please describe challenges faced in enacting the related ordinance(s).
<b>REVENUES</b> – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and any metrics used to track performance.
<b>SUCSESSES</b> – In the space below, please provide a brief narrative highlighting project, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.
The ordinance has provided additional and alternative methods and processes to enforce the municipal code provisions regarding exterior sanitation, common nuisances, zoning violations, and floodplain violations, related to dilapidated property in a fair, speedy, and inexpensive manner, and to improve compliance with such provisions. Code enforcement officials were given authority to issue citations, the city was given authority to remediate issues, and a speedier method to apply repayment liens was implemented.
<b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.
The process has made the enforcement process quicker and eliminated additional paperwork. It has proven successful in most cases. It has been found, however, that with regular offenders, the previous method of bringing them to court immediately is the better way.

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

<b>Initiative: Implementation of Consumer Sales Tax and Reduction of B&amp;O Tax</b>
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> or N/A <input type="checkbox"/>
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? November 15, 2016
If no, please describe challenges faced in enacting the related ordinance(s).
<p><b>REVENUES</b> – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and any metrics used to track performance.</p> <p>Collections pursuant to this ordinance went into effect July 1, 2017. The city has realized revenue of \$12,122,900.08, through the third quarter of 2023. During the last four quarters, the city has realized revenue of \$2,236,712.89. In return, B&amp;O Tax Rates were reduced.</p>
<p><b>SUCSESSES</b> – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>2023 Highlighted Expenditures from the 1% Municipal Sales Tax</p>
<p><b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>City Council continues to review the allocation regularly. A plan to expend these funds is provided to Council by the City Manager.</p>