

MUNICIPAL HOME RULE  
PROGRAM

City of Shinnston

2023  
PROGRESS  
REPORT


West Virginia  
Municipal Home Rule Board  
P. O. Box 11360  
Charleston, WV 25339-1360  
[MunicipalHomeRule@wv.gov](mailto:MunicipalHomeRule@wv.gov)  
304.558.3356

**West Virginia State Code §8-1-5a (m) provides:**

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Home Rule Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on the first business day of December, by emailing to WV Municipal Home Rule Board at [MunicipalHomeRule@wv.gov](mailto:MunicipalHomeRule@wv.gov).

<b>A. General Information</b>		
Name of Municipality: City of Shinnston		
Certifying Official: Tori Drainer	Title: Interim City Manager	
Contact Person: Tori Drainer	Title: Interim City Manager	
Address: 40 Main Street		
City, State, Zip: Shinnston, WV 26431		
Telephone Number: 304-677-4199	Fax Number: 304-592-1597	
E-Mail Address: <a href="mailto:tdrainer@shinnstonwv.com">tdrainer@shinnstonwv.com</a>		
2020 Census Population: 2,300		
<b>B. Municipal Classification</b>		
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/> Class III <input type="checkbox"/> Class IV		
<b>C. Attest</b>		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
Tori Drainer		11/30/2023
Type Name of Certifying Official	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

<b>Initiative: Authorize eliminating party affiliation requirement for the Municipal Building Commission</b>
Was this non-tax initiative a part of your original plan application <input type="checkbox"/> or a plan amendment <input checked="" type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted?
If no, please describe challenges faced in enacting the related ordinance(s).
N/A
<b>SUCCESES</b> – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.
<b>There has not been an active building commission assembled or a meeting conducted in the past four years.</b>
<b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.
N/A

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

<b>Initiative: Authorize vacant building registration program.</b>
Was this non-tax initiative a part of your original plan application <input type="checkbox"/> or a plan amendment [X]?
Has the ordinance(s) needed to implement this initiative been enacted?    [X] Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted?
If no, please describe challenges faced in enacting the related ordinance(s).
<b>SUCSESSES</b> – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance. <b>In 2023, nothing has been further implemented due to our attorney’s advisement to put the actions on hold because of a lawsuit that is pending on another lawsuit. It is something that needs brought up again.</b>
<b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. <b>The City is looking forward to continuing this to coincide with the funds granted by the DEP to get dilapidated and vacant structures demolished and to get this program restarted to keep consistency around the City.</b>

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

<b>Initiative: Authorize appropriation of funds to promote the city.</b>
Was this tax initiative a part of your original plan application <input type="checkbox"/> or a plan amendment <input checked="" type="checkbox"/> or N/A <input type="checkbox"/>
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted?    July 1, 2018
If no, please describe challenges faced in enacting the related ordinance(s).  N/A
<b>REVENUES</b> – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.  <b>The City is tracking the numbers of new businesses as well as income increasing or decreasing with B&amp;O taxes.</b>
<b>SUCSESSES</b> – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.  <b>We have many businesses that fill our downtown new and old that establish here due to our influx of traffic. These businesses are featured on many different platforms, social media, local television, different ads in differing papers. This has definitely raised our municipal sales tax as well as the business and occupational taxes.</b>
<b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.  <b>Advertising is a costly investment, but a necessary one for a growing municipality. Many of our elder citizens voice how they do not use social media, especially FaceBook, and like to see and share with others their growing hometown on television.</b>

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

<b>Initiative: Municipal Sales Tax (1%)</b>
Was this non-tax initiative a part of your original plan application <input type="checkbox"/> or a plan amendment [X]?
Has the ordinance(s) needed to implement this initiative been enacted? [X] Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? <b>July 1, 2020</b>
If no, please describe challenges faced in enacting the related ordinance(s).
N/A
<b>REVENUES</b> – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance. <b>The City averages around \$89,000 per quarter in revenue from the Sales Tax.</b>
<b>SUCSESSES</b> – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance. <b>It has given us the opportunity to raise and stabilize police salaries to help retain officers longer. It has also helped fund other miscellaneous general fund items.</b>
<b>LESSONS LEARNED</b> – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. <b>The implementation has helped us with extra room in our budget to get more accomplished in the City limits, along with allowing us to have our officers on a proper schedule.</b>