

MUNICIPAL HOME RULE PROGRAM

City/Town of :Dunbar

2024
PROGRESS
REPORT

WV Municipal Home Rule Board
1900 Kanawha Blvd. E
Bldg. 1, Ste. W-300
Charleston, WV 25305
MunicipalHomeRule@wv.gov
304.558.3356




Rev. 08.01.24

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Home Rule Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on the first business day of December, by emailing to WV Municipal Home Rule Board at MunicipalHomeRule@wv.gov.

A. General Information		
Name of Municipality: City of Dunbar		
Certifying Official: Scott E. Elliott	Title: Mayor	
Contact Person: Scott E. Elliott	Title: Mayor	
Address: 210 12th Street		
City, State, Zip: Dunbar, WV 25064		
Telephone Number: 304-766-0220	Fax Number: 304-7660230	
E-Mail Address: Dunbarmayor.selliot@gmail.com		
2020 Census Population: 7,905		
B. Municipal Classification		
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/> Class III <input type="checkbox"/> Class IV		
C. Attest		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
Scott E. Elliott		
		
Type Name of Certifying Official	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

Initiative: Administrative action to allow the City to address nuisance properties.
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted?
If no, please describe challenges faced in enacting the related ordinance(s).
<p>SUCSESSES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>Ordinance 1725 (725 as codified) gives the Building Inspector the authority to issue on the spot citations for exterior sanitation and nuisance violations. The City issued over 160 citations for exterior violations during this reporting period. This number reflects a reduction over previous years. We feel that the strong enforcement action being taken has reinforced to the residents the need to properly maintain their property resulting in fewer repeat citations being issued.</p> <p>The City demolished 6 structures that were a nuisance during this reporting period. The documentation and enforcement action were the direct result of the on-the-spot citations issued through the program.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>The key to a successful program we have found to be keeping complete and accurate records, coupled with swift action and follow-up.</p>

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

Initiative:
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> or N/A <input type="checkbox"/>
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? December 15, 2015
If no, please describe challenges faced in enacting the related ordinance(s).
<p>REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>The City of Dunbar has completed eight full years of collection of the 1% Sales Tax. The Sales Tax revenue has held firm at just over \$1,000.000 for the past several years. Unfortunately the increase in the tax revenue has not kept up with the inflation rate.</p>
<p>SUCCESES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>The 1% Sales Tax revenue has provided the City with funds to address several issues over the years that had been previously passed over due to a lack of funds.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>The 1% Sales Tax was a great shot in the arm for the first couple of years. However, if you do not have a growing and expanding community the effectiveness of the funds is over taken by inflation. You have to continue to monitor your revenue stream and adjust your budget accordingly.</p>