

MUNICIPAL HOME RULE
PROGRAM

City/Town of Dunbar, WV

20 25
PROGRESS
REPORT

WV Municipal Home Rule Board
1900 Kanawha Blvd. E
Bldg. 1, Ste. W-300
Charleston, WV 25305
MunicipalHomeRule@wv.gov
304.558.3356

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Home Rule Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on the first business day of December, by emailing to WV Municipal Home Rule Board at MunicipalHomeRule@wv.gov.

A. General Information		
City of Dunbar		
Certifying Official: Scott E. Elliott	Title: Mayor	
Contact Person: Scott E. Elliott	Title: Mayor	
Address: 210 12th Street		
City, State, Zip: City of Dunbar, WV 25064		
Telephone Number: 304-767-0220	Fax Number: 304-768-0230	
E-Mail Address: Dunbarmayor.selliot@gmail.com		
2020 Census Population: 7,905		
B. Municipal Classification		
<input type="checkbox"/> Class I	<input type="checkbox"/> Class II	<input checked="" type="checkbox"/> Class III
<input type="checkbox"/> Class IV		
C. Attest		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
Scott E. Elliott		Dec. 1, 2025
Type Name of Certifying Official	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

<p>Initiative: Administrative action to allow the City to address nuisance properties.</p>
<p>Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/>?</p>
<p>Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>If yes, when was the ordinance enacted?</p>
<p>If no, please describe challenges faced in enacting the related ordinance(s).</p>
<p>SUCSESSES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>Ordinance 1775 (725 as codified) gives the building Inspector the authority to issue on the spot Citations for exterior sanitation and nuisance violations. The City issued over 240 citations for Exterior violations during this reporting period. This number reflects an increase over previous years. This is due to an increase in staff allowing the Building Inspector to spent more time in the field addressing issues. In addition some of the tasks have been shared with the Public Works Department.</p> <p>The City demolished 13 structures that were a nuisance during this reporting period. The documentation created by the citation process was key in establishing the need and authority to take the action to demolish the properties.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>The key to a successful program we have found is to keep complete and accurate records and follow up on each citation in a timely manner.</p>

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

<p>Initiative:</p> <p>Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> or N/A <input type="checkbox"/></p>
<p>Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>If yes, when was the ordinance enacted? December 15, 2015</p>
<p>If no, please describe challenges faced in enacting the related ordinance(s).</p>
<p>REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>The City of Dunbar has completed nine full years of collection of the 1% Sales Tax. The Sales Tax revenue has held firm at just over \$1,100,000 for the past several years. Unfortunately the revenue has only creased by 0.1% over the last reporting period indicating the collections are not keeping up with inflation.</p>
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>The 1% Sales tax has allowed the City to defer raising municipal fees over the past several years to offset inflation rates, and address several long standing problem in the community.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>The 1% Sales Tax was a great shot in the arm for the first couple of years. However, if you do not have a growing and expanding business community the effectiveness of the funds is overtaken by inflation. You have to continue to monitor your revenue stream and adjust your budget accordingly.</p>