

MUNICIPAL HOME RULE PROGRAM

City/Town of Milton

2025
PROGRESS
REPORT

WV Municipal Home Rule Board
1900 Kanawha Blvd. E
Bldg. 1, Ste. W-300
Charleston, WV 25305
MunicipalHomeRule@wv.gov
304.558.3356


Rev. 08.01.24

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Home Rule Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on the first business day of December, by emailing to WV Municipal Home Rule Board at MunicipalHomeRule@wv.gov.

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| A. General Information | | |
| Name of Municipality: Milton | | |
| Certifying Official: Shane Evans | Title: Mayor | |
| Contact Person: Jessica Ramsey | Title: City Clerk | |
| Address: 1139 Smith Street | | |
| City, State, Zip: Milton, WV 25541 | | |
| Telephone Number: 304-743-3032 | Fax Number: 304-743-9294 | |
| E-Mail Address: cityclerk@cityofmiltonwv.com | | |
| 2020 Census Population: 2831 | | |
| B. Municipal Classification | | |
| <input type="checkbox"/> Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/> Class III <input type="checkbox"/> Class IV | | |
| C. Attest | | |
| I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable. | | |
| Shane Evans, Mayor |  | 11/6/2025 |
| Type Name of Certifying Official | Signature of Certifying Official | Date |

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

| |
|---|
| Initiative: Sale of City Property |
| Was this non-tax initiative a part of your original plan application <input checked="" type="radio"/> or a plan amendment <input type="checkbox"/> ? |
| Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="radio"/> Yes <input type="checkbox"/> No |
| If yes, when was the ordinance enacted? 12/16/2014 |
| If no, please describe challenges faced in enacting the related ordinance(s). |
| SUCSESSES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance. The sale/disposition of property without auction has been very beneficial to the City. For example, when older police cruisers are sold, funds from the sale more quickly go back into the police department to be used to purchase more vehicles and/or equipment. Additionally, the City sold a large parcel of property in Milton to allow for the development of a new resort, which should be opening soon. Once the resort opens, tourism, jobs and revenue will increase. However, the property is still undeveloped. |
| LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. Money saved by not using a broker means more revenue for the City. Be sure to follow rules for approval and publication of sales. |

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

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|--|
| Initiative: |
| Was this tax initiative a part of your original plan application <input checked="" type="radio"/> or a plan amendment <input type="checkbox"/> or N/A <input type="checkbox"/> |
| Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="radio"/> Yes <input type="checkbox"/> No |
| If yes, when was the ordinance enacted? 10/21/2015 |
| If no, please describe challenges faced in enacting the related ordinance(s). |
| <p>REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>The City of Milton’s revenue from Municipal Sale Tax for fiscal year 2024-2025 was \$765,007.95, which was \$184,629.38 more than the B&O collected during that time period which totaled \$580,378.57.</p> |
| <p>SUCCESES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>Revenue from the Municipal Sales Tax made it possible for the City of Milton to complete many much-needed paving projects in several areas. Also, it enabled our police department to replace vehicles if needed and to purchase safety equipment and increase training.</p> |
| <p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>Revenues from Municipal Sales tax should be conservatively estimated.</p> |