

MUNICIPAL HOME RULE
PROGRAM

City/Town of WESTOVER

20~~23~~24
PROGRESS
REPORT

WV Municipal Home Rule Board
1900 Kanawha Blvd. E
Bldg. 1, Ste. W-300
Charleston, WV 25305
MunicipalHomeRule@wv.gov

304.558.3356

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Home Rule Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on the first business day of December, by emailing to WV Municipal Home Rule Board at MunicipalHomeRule@wv.gov.

A. General Information		
Name of Municipality: City of Westover		
Certifying Official: Sandra Weis	Title: Treasurer/City Clerk	
Contact Person: Sandra Weis	Title: Treasurer/City Clerk	
Address: 500 Dupont Road		
City, State, Zip: Westover, WV 26501		
Telephone Number: 304-296-6860	Fax Number: 304-296-6582	
E-Mail Address: cityofwestover@comcast.net		
2020 Census Population: 4,000		
B. Municipal Classification		
<input type="checkbox"/> Class I	<input type="checkbox"/> Class II	<input checked="" type="checkbox"/> Class III
<input type="checkbox"/> Class IV		
C. Attest		
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.		
Sandra Weis		11/7/25
_____		_____
Type Name of Certifying Official	Signature of Certifying Official	Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

Initiative: SHORTENED PERIOD OF TIME FOR FORFEITURE OF STRUCTURES WHEN OWNERS REFUSE TO ADDRESS CODE VIOLATIONS.
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, when was the ordinance enacted?
If no, please describe challenges faced in enacting the related ordinance(s). There are always challenges when trying to get property owners to correct code violations, especially when there are dangerous conditions involved.
SUCSESSES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance. We have had some success with getting dilapidated properties demolished thanks to a State Grant for this purpose. We have successfully demolished seven properties over the past year. The demolition companies that were used each time did a wonderful job of cleaning up after the demolition and restoring the properties to something that improved the entire neighborhood.
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. The people that own property around the dilapidated properties, are so grateful because in most instances, the properties are dangerous and have squatters living in them, which scares the surrounding property owners. This has been a wonderful improvement to our neighborhoods.

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

Initiative: ON THE SPOT NUISANCE CITATIONS
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? 12/10/25 ↓
If no, please describe challenges faced in enacting the related ordinance(s). Tickets have been issued for unkept properties, trash and other citations. The property owners have been coming into compliance once they receive citations.
SUCSESSES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance. Everyone wins when the properties are in better conditions and this makes the Code Official’s jobs a lot easier when they have the power to charge offenders fees for noncompliance.
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. The people that own property around the dilapidated properties, are so grateful because in most instances, the properties are dangerous and have squatters living in them, which scares the surrounding property owners. This has been a wonderful improvement to our neighborhoods. Our Code Enforcement Officials are grateful for another tool to help them do their jobs more efficiently.

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must be listed on a separate page.

Initiative: SALES TAX REVENUE
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> or N/A <input type="checkbox"/>
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? 12/4/23
If no, please describe challenges faced in enacting the related ordinance(s).
<p>REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>From July of 2024 through December of 2024 we have received \$674,319.34 in sales tax revenue. As part of our Home Rule Agreement, we reduced our business and occupational tax on service from 1% to .75%, banking from 1% to .50% and eliminated B&O on amusement, manufacturing and wholesale. Unfortunately, we have not received as much sales tax revenue as originally expected. This is due primarily to several businesses not paying their 1% sales tax for which we are constantly communicating with business owners to have them come into compliance. The reason for some of the non-compliance is that many businesses have corporate offices that have no idea where their retail stores are actually located.</p>
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>While we are not getting the revenue that we originally anticipated, the revenue that we have received is being used to provide much needed services to our residents, including putting a new roof on City Hall and purchasing police and service vehicles.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>Be careful when reducing or eliminating business and occupational taxes until you see exactly what kind of revenue you will receive from sales tax.</p>