MUNICIPAL HOME RULE PILOT PROGRAM

City of Shinnston

2015
PROGRESS
REPORT

West Virginia State Code §8-1-5a (m) provides:

> "Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance."

The Municipal Home Rule Board has developed this standard format for Pilot Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on December 1, 2015 by emailing Debbie Browning at debbie.a.browning@wv.gov, West Virginia Development Office, West Virginia Home Rule Pilot Program, State Capitol Complex, Building 6, Room 553, Charleston, West Virginia 25305-0311, 304-558-2234.

A. General Information	
Name of Municipality:	
Certifying Official: Kathleen Panek	Title: City Clerk
Contact Person: Debra Herndon	Title: Interim City Manager
Address: 40 Main Street	
City, State, Zip: Shinnston, WV 26431	
Telephone Number: 304-592-6058	Fax Number: 304-592-1597
E-Mail Address: mgr@shinnstonwv.com	
2010 Census Population: 2240	
B. Municipal Classification	
☐ Class I ☐ Class II x☐ Class III ☐ Class IV	
C. Pilot Program Entry Phase	
☐ Phase I (2007 Legislation) x☐ Phase II (2014 Legislation) ☐ Phase III (2015 Legislation)	
D. Attest	
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.	
Kathleen Panek	12/1/15
Kathleen Panek	
Type Name of Certifying Official	Signature of Certifying Official / Date

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

Initiative:
Category of Issues Addressed (check all that apply) ☐ Organization ☐ Administration ☐ Personnel ☐ Other
Was this non-tax initiative a part of your original plan application x☐ or a plan amendment ☐?
Has the ordinance(s) needed to implement this initiative been enacted? ☐ Yes x☐ No
If yes, when was the ordinance enacted?
If no, please describe challenges faced in enacting the related ordinance(s) Regarding the two non-tax initiatives, our City Manager has left for another City. Ordinances written after his departure, passed for first reading, second reading will be December 14th, 2015.
SUCCESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance. Not yet implemented.
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. More education for the general public and we needed more opportunities to seek input.

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must have a separate page.

Initiative:
Was this tax initiative a part of your original plan application x ☐ or a plan amendment ☐?
Has the ordinance(s) needed to implement this initiative been enacted? ☐ Yes x☐ No
If yes, when was the ordinance enacted?
If no, please describe challenges faced in enacting the related ordinance(s) Business owners have expressed to Council that they would prefer to retain the B&O rates rather than implement the sales tax. Council is still considering this input.
REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance. N/A
SUCCESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance. N/A
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. We need to reach out to the businesses and get a consensus. More education of public and business owners needs to be done.