MUNICIPAL HOME RULE PILOT PROGRAM

City of Moundsville

2016
PROGRESS
REPORT

West Virginia State Code §8-1-5a (m) provides:

"Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance."

The Municipal Home Rule Board has developed this standard format for Pilot Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on December 1, 2015 by emailing Debbie Browning at debbie.a.browning@wv.gov, West Virginia Development Office, West Virginia Home Rule Pilot Program, State Capitol Complex, Building 6, Room 553, Charleston, West Virginia 25305-0311, 304-558-2234.

A. General Information	
Name of Municipality: City of Moundsville, West Virginia	
Certifying Official: Deanna Hess	Title: City Manager
Contact Person: Deanna Hess	Title: City Manager
Address: 800 Sixth Street	
City, State, Zip: Moundsville, WV 26041	
Telephone Number: 304-845-6300	Fax Number: 304-845-7130
E-Mail Address: dhess@cityofmoundsville.com	
2010 Census Population: 9998	
B. Municipal Classification	
☐ Class I ☐ Class II √ Class III ☐ Class IV	
C. Pilot Program Entry Phase	
☐ Phase I (2007 Legislation) ☐ Phase II (2014 Legislation) √ Phase III (2015 Legislation)	
D. Attest	
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.	
Type Name of Certifying Official	Signature of Certifying Official Date: 12/1/16

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

Initiative: Consolidation of City Business Licenses
Category of Issues Addressed (check all that apply) ☐ Organization √ Administration ☐ Personnel ☐ Other
Was this non-tax initiative a part of your original plan application √ or a plan amendment ☐?
Has the ordinance(s) needed to implement this initiative been enacted? √ Yes ☐ No
If yes, when was the ordinance enacted? October 4, 2016.
If no, please describe challenges faced in enacting the related ordinance(s)
SUCCESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance. City business licenses are renewable at the beginning of a fiscal year, on July 1st. Consequently, the benefits for this change have not yet been fully realized.
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. Not applicable.

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

Initiative: Streamlining collection and lien procedures
Category of Issues Addressed (check all that apply) ☐ Organization √ Administration ☐ Personnel ☐ Other
Was this non-tax initiative a part of your original plan application √ or a plan amendment ☐?
Has the ordinance(s) needed to implement this initiative been enacted? √ Yes ☐ No
If yes, when was the ordinance enacted? June 21, 2016.
If no, please describe challenges faced in enacting the related ordinance(s)
SUCCESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance. The administrative forms and procedures for city court have not been fully completed to embark on the new processes yet.
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. None of significance.

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must have a separate page.

Initiative: Implementation of Consumer Sales Tax and Reduction of B&O Tax
Was this tax initiative a part of your original plan application √ or a plan amendment ☐?
Has the ordinance(s) needed to implement this initiative been enacted? √Yes ☐ No
If yes, when was the ordinance enacted? November 15, 2016.
If no, please describe challenges faced in enacting the related ordinance(s)
REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance. Not applicable. The ordinances are not effective until the next fiscal year, July 1, 2017.
SUCCESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance. Not applicable.