MUNICIPAL HOME RULE PILOT PROGRAM

2016 PROGRESS REPORT

City of Shinnston

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

Initiative:
Category of Issues Addressed (check all that apply) x☐ Organization ☐ Administration ☐ Personnel ☐ Other
Was this non-tax initiative a part of your original plan application x☐ or a plan amendment ☐?
Has the ordinance(s) needed to implement this initiative been enacted? x☐ Yes ☐ No
If yes, when was the ordinance enacted? 12/14/15
If no, please describe challenges faced in enacting the related ordinance(s) None
SUCCESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance. The proposal was "appropriate adequate funding for advertising City." Through various initiatives such as Blueprint Communities, ON TRAC and HUBCAP, we have learned that encouraging individuals to live, work and play in our City has real economic benefits. The change allows us to reach out to more individuals and families to let them know what a great community we have to offer.
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application. Each non-tax related initiative must have a separate page.

Initiative:
Category of Issues Addressed (check all that apply) ☐ Organization x☐ Administration ☐ Personnel ☐ Other
Was this non-tax initiative a part of your original plan application x☐ or a plan amendment ☐?
Has the ordinance(s) needed to implement this initiative been enacted? x☐ Yes ☐ No
If yes, when was the ordinance enacted? 12/14/15
If no, please describe challenges faced in enacting the related ordinance(s) None
SUCCESSES – In the space below, please provide a brief narrative highlighting successes realized through the implementation of this initiative and any metrics used to track performance. The proposal was "relief from party affiliation for Municipal Building Commission." The City has not yet needed to name anyone new to the Building Commission, but we anticipate the process will be easier without the party affiliation restriction.
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.

Please use this page to report progress on each **tax related initiative** included in your Home Rule Application. Each tax related initiative must have a separate page.

Initiative:
Was this tax initiative a part of your original plan application x☐ or a plan amendment ☐?
Has the ordinance(s) needed to implement this initiative been enacted? ☐ Yes x☐ No
If yes, when was the ordinance enacted?
If no, please describe challenges faced in enacting the related ordinance(s) Several business owners showed up at Council and stated their preference to keep and even raise B&O Tax rather than enact the sales tax. Their thinking seemed to be that the 1% sales tax would be more visible to the customer than the B&O, which the business pays, and that visibility would make a difference in how competitive the business could be. The issue was also raised during the last Council election. Although the sales tax is still viable and may continue to be considered, the Council is currently gathering public information on an increase in B&O Taxes.
REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance. N/A
SUCCESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance. N/A
LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities. More communication with the businesses before proposing the 1% sales tax. We did not anticipate their objection.

West Virginia State Code §8-1-5a (m) provides:

> "Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance."

The Municipal Home Rule Board has developed this standard format for Pilot Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on December 1, 2016, by emailing Debbie Browning at debbie.a.browning@wv.gov, West Virginia Development Office, West Virginia Home Rule Pilot Program, State Capitol Complex, Building 6, Room 553, Charleston, West Virginia 25305-0311, 304-558-2234.

A. General Information	
Name of Municipality:	
Certifying Official: Debra Herndon	Title: Interim Finance Clerk
Contact Person: Amy Haberbosch Wilson	Title: City Manager
Address: 40 Main Street	
City, State, Zip: Shinnston, WV 26431	
Telephone Number: 304-592-3076	Fax Number: 304-592-1597
E-Mail Address: awilson@shinnstonwv.com	
2010 Census Population: 2240	
B. Municipal Classification	
☐ Class I ☐ Class II x☐ Class III ☐ Class IV	
C. Pilot Program Entry Phase	
☐ Phase I (2007 Legislation) x☐ Phase II (2014 Legislation) ☐ Phase III (2015 Legislation)	
D. Attest	
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.	
Debra Herndon — Debra H [signature] — 12-5-16	
Type Name of Certifying Official — Signature of Certifying Official — Date	